



## Concord Farmers' Market

### Market Safety Procedures

These safety procedures are site specific procedures for stallholders attending the Concord Farmers Market.

These procedures, which form part of the Market Rules, cover the hazards, control measures and site safety rules that apply to each area of the Market site. You are encouraged to retain a copy of this information.

#### Site Access

Entry and exit to and from the site is via Crane St Concord. All vehicles entering the site will observe a 10 km/hr speed limit at all times and all stallholders must report to the Market Manager or the designated Concord Rotary Club Rotarian.

#### Emergency Evacuation and Assembly Area

In the event of an emergency, as a visitor you are required to strictly follow the directions given by the Market Manager or the designated Concord Rotary Club Rotarian.

The Emergency Assembly Point for this site is located at Cintra Park Upper Oval No. 2. You will be notified of any requirement to evacuate by the Market Manager raising the alarm and directing you to evacuate. You should move to the Assembly Point unless instructed to do otherwise. In the event that an emergency vehicle is required to enter the site, the Market Manager, who will be contactable via the Concord Rotary BBQ stall and will direct a person to the vehicle entry point to assist with directing the emergency vehicle to the required location.

#### First Aid, Fire Extinguishers

A First Aid Kit and Fire Extinguisher is located with the Market Manager at the Concord Rotary BBQ Stall.

#### Fuel and Chemical Stores

If you are bringing any potentially dangerous chemicals such as fuels and oils on to the Market, you must notify the Market Manager and provide a copy of the product Material Safety Data Sheet (MSDS).

## Identifying Hazards and Risk Assessment

A comprehensive risk assessment has been prepared for this site and is available on the Market website. Alternatively, you should consult the Market Manager if you need a copy of this document.

## Vehicle Movements

Other than Emergency Service Vehicles, only Stallholders may bring vehicles into designated market area and must obey a 10 km/hr speed limit at all times. It is suggested that where reversing cannot be avoided, another person spots for pedestrians. All Stallholder vehicles entering the site must be in position with the engine off prior to the commencement of the Market and may only leave once the market is closed. No Stallholders vehicles may move within the site during market opening times.

## Drinking Water

Fresh drinking water is available from the tap to the left of the Upper Oval.

## Canopies, Tents and Ropes

Stallholders are to secure sites against wind, rain and storm events. In extreme weather conditions, the Market Manager, or the designated Concord Rotary Club Rotarian, may decide to cancel the market for that particular day. All ropes are to have high visibility ribbons attached so as to ensure they are visible. Avoid stringing ropes in high pedestrian areas. All canopies MUST be secured at all four corners by weights which ensure no movement.

## Toilet Facilities

Stallholders are to use the public toilets located at Cintra Park.

## Power Lines and Electrical Equipment

All shelters, equipment, fittings or materials used at the Market are subject to a safety inspection. The outward sign of electrical compliance with the Act will be an Electrical Test Tag to AS3760. All leads and cables must be secured in a manner so as not to create trip hazards or be subject to water penetration.

If any shelters, equipment, fittings or materials are deemed not to comply with OH&S regulations, or are considered to be unsafe for any reason, they shall be removed from the site at the expense of the Vendor.

## Injury

Any injury regardless of how minor must be reported to the Market Manager who will assist you with first aid and record the details of the injury.

## Information to be retained by the Stallholder

You are encouraged to retain this information as it provides details that you may wish to refer to at a later date. Updates will be available on the website.

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