



A community project by the Rotary Club of Concord

## STALLHOLDER APPLICATION FORM

### Application process

1. Submit application to market manager for processing by the CFM committee.
2. Submitting an application **does not** mean you will be accepted as a stallholder.
3. The market manager will advise successful applicants.

### Applicant Details

Date:

Name:

Address:

Suburb:

Postcode:

Phone:

Mobile:

Email:

Emergency Contact:

Phone:

### Business details

Business name:

Trading as:

ABN:

Farm / business address:

Suburb:

Postcode:

**Grower / Producer Information****Primary Producer**

- All products grown, reared, caught on producers land

eg: Fruit, vegetables, eggs, meat, etc

List all products to be sold at CFM.

**Secondary Producer**

- Anyone processing or adding value

eg: cheese, wine, cakes, oils, etc

**Tertiary Producer**

- prepared, ready to eat food

**Stallholder's Agents**

List all current producers and products for whom you are an agent.

<b>Certificate Requirements</b>		
Public / Product Liability insurance Policy No:	Yes / No	Exp Date:
Workers Compensation Policy No:	Yes / No	Exp Date:
Organic Certification Policy No:	Yes / No	Exp Date:
NSW Food authority Policy No:	Yes / No	Exp Date:
Canada Bay Council Registration Policy No:	Yes / No	Exp Date:
<b>Note:</b> A copy of the certificates must be produced with the application.		

<b>Bookings</b>	
Power	Yes / No
Number of outlets:	10amp:                  15amp:
Note: Power is very limited	

<b>Fees</b>	
Concord Rotary annual registration fee for stallholders (due for renewal 1 <sup>st</sup> July each year)	\$50
Canada Bay Council annual registration fee for stallholders (due for renewal 1 <sup>st</sup> July each year)	\$55
Market stall fee (3m x 3 m)	\$60
Market stall fee 2 stalls (3m x 3m)	\$110
Market stall fee 3 stalls (3m x 3m)	\$160
Public liability insurance per market (if you do not have your own current up to date insurance policy)	\$6

Note: fees subject to change without notice

<b>Payments</b>	
Registration and annual fees	Cash or cheque
Stall Fees	Cash or cheque

<b>Bookings</b>	
Permanent stall	Yes / No
Where possible, long term stallholders will be offered a regular site. New stallholders and casuals must expect to be moved around.	
Seasonal stall	Yes / No
Preference in allocation of stalls will be given to permanent stallholders.	

<b>Equipment</b>
All equipment must be appropriately licenced.

I declare that

- I have read the Market Rules (attached hereto) and understand that this is a Farmers Market and that the authenticity and integrity of the markets is of paramount importance to the approved producers in this market and the Market Management Committee;
- I will comply with the Farmers Market Rules and Code of Conduct as advised by the Market Management Committee;
- I hold and will maintain current all permits and licences required by the NSW (including relevant Fair Trading laws and Health registration requirements)
- All produce to be sold by me/us in the markets will at all times comply with the conditions determined by the Concord Farmers Market Management Committee;
- I will advise the Market Management Committee of any significant change in circumstances declared above;
- I agree to representatives of the Market Management Committee visiting my premises/property (or those of a producer for whom I am the approved agent) at any time during business hours;
- I hold all necessary licences and permits in respect of products on offer;
- I will display signs identifying my trading name and, where applicable, the original source(s) of all products being sold by me;
- I will maintain insurance cover whilst participating in the Markets;
- I acknowledge, that should I breach the standards required, I may be suspended and/or terminated as a stallholder;
- I will abide by the Market's Code of Conduct; and
- I acknowledge the right of the Markets to verify any information provided by me

Signature

Date

**Mail Application to: Po Box 39, Concord NSW 2137.**

**Email: [info@concordfarmersmarket.com.au](mailto:info@concordfarmersmarket.com.au)**

**Mobile: 0428 680 116**